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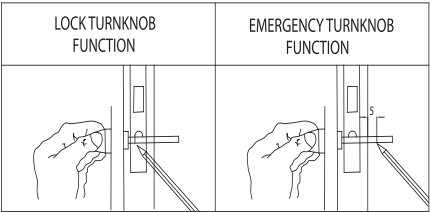
Mortice Lock Components List

No	Part Name	Qty
1	Primary lock body	1
2	Strike Box	1
3	M5x8 undercut screw	8
4	Spindle	2
5	Spindle spring	2
6	Strike plate	1
7	Cylinder retaining screw	2
8	Drilling template	1

6. Door Furniture

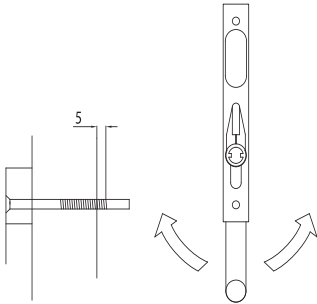
LOCKS WITH TURNKNOB

1. Mark and cut connecting bar as shown.
2. Turnknob to be in vertical position when UNLOCKED.



INSTALL FURNITURE

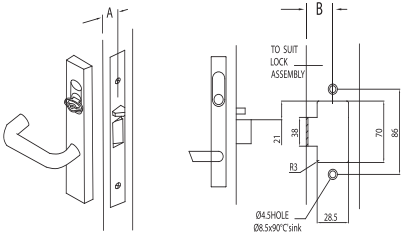
1. Determine hand of furniture required.
2. Rotate handle to the desired hand as shown.
3. For THINNER doors (44mm or less), CUT the furniture screws 5mm past the door face as shown.
4. Position furniture plates and secure with mounting screws.



7. Door Furniture Cont.

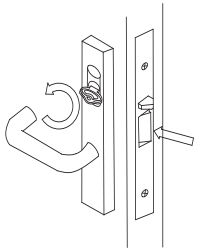
MOUNTING STRIKE

1. Prepare door jamb cutout.
 2. Fit strike box to frame and secure with two screws.
 3. Fit strike to strike box and secure with two screws.
- NOTE:** Insure measurement A is translated to measurement B.



FOR 3000 SERIES LOCKS WITH HOLD BACK FUNCTION

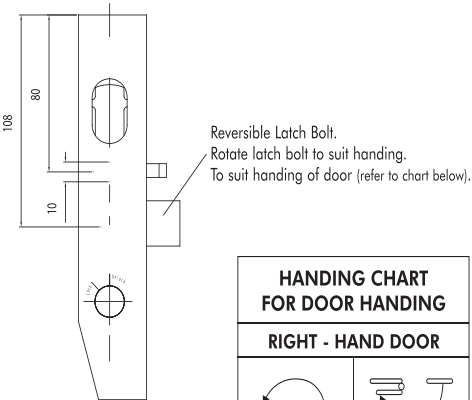
1. To activate HOLD BACK function, depress latch bolt with thumb and turn key or turn knob.
2. To de-activate HOLD BACK function turn key or turn knob in opposite direction.



3000

NARROW STYLE LOCK

1. Handing and Mortice Lock



Reversible Latch Bolt.
Rotate latch bolt to suit handing.
To suit handing of door (refer to chart below).

HANDING CHART FOR DOOR HANDING	
RIGHT - HAND DOOR	
 OUTSIDE DOOR OPENING IN	 OUTSIDE DOOR OPENING OUT
LEFT - HAND DOOR	
 OUTSIDE DOOR OPENING IN	 OUTSIDE DOOR OPENING OUT

All 3000 Series mortice locks should be mounted in accordance with these instructions. Locks may or may not have cylinders, door furniture or turns.

IMPORTANT
Prior to drilling door, ensure that the correct handing has been set.

WARNING
Lock case does not need to be opened to change hand or function of lock. (Warranty will be void if lock has been opened).



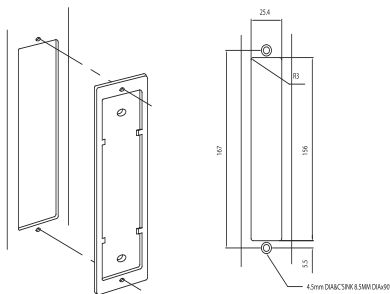
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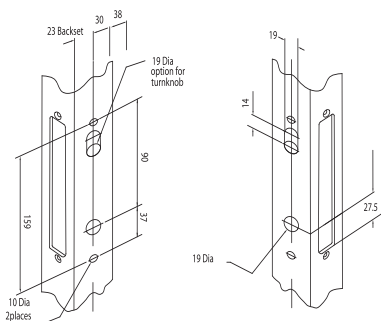
2. Prepare Door For Lock

1. Establish height that lockset will be on door.
2. Cut COVER PLATE window 156mm x 25.4mm with 3mm radii.
3. Place template in opening and drill 2 holes 4.5mm Dia and countersink 8.5mm Dia x 90°.



ENSURE template is removed from cavity. Drill appropriate holes to suit lockset to be fitted. Dimensions shown suit all functions of this series of locksets.

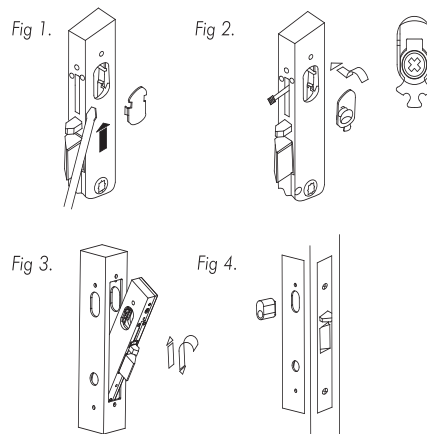
NOTE: 23mm Backset shown (standard), others include 30mm and 38mm.



3. Fit Lock To Door

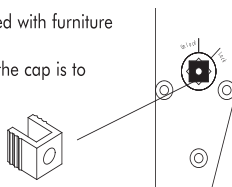
LOCKS WITH CYLINDER

- Fig 1. Using a small flat screwdriver, lever out black plastic dustcover where fitted.
- Fig 2. Establish side that adaptor is to be located. Use retaining screw to secure adaptor firmly into lock body.
- Fig 3. Insert lock into door and secure with 2 screws.
- Fig 4. Secure cylinder with retaining screw then secure face plate with 2 screws.



IMPORTANT:
Remove spindle cap when used with furniture

NOTE: If not using furniture, the cap is to remain in at all times.

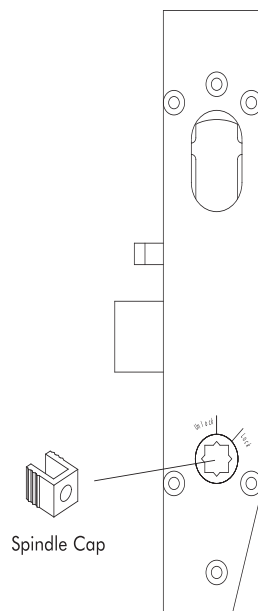


4. Lock Status

Vestibule and Combination

All 3000 Series locks come pre-set with locking bar in unlock position. After lock has been installed you can then set hubs for your selected function.

1. Vestibule - Inside handle always free
2. Combination - Inside and outside handle locked or unlocked.



NOTE: Remove caps if using spindles both sides. If not using furniture, the cap is to remain in at all times.

5. Set Lock Function

VESTIBULE

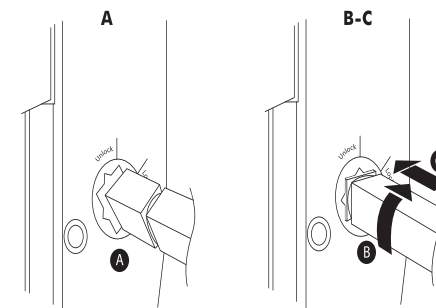
Diagram A

On the cylinder side of door insert spindle into hub.

Diagram B-C

Rotate spindle inside hub to lock position.

Push spindle all the way into hub.

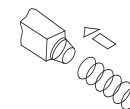


COMBINATION

1. Set combination function. Follow diagrams A, B & C to inside and outside of the locking hubs.

LOCKS WITH SPINDLE

1. All locks are supplied with spindles.
2. Insert spindle(s) into lock, as required.



IMPORTANT:
Attach spindle spring to rear of spindle before assembling.



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